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**MINUTES OF VIDEOCONFERENCE MEETING NO. 2327  
COMMISSIONERS OF JEFFERSON COUNTY  
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite  
Port Arthur, Texas

Date: July 7, 2020

Present: Commissioners  
Richard Beaumont  
Lester Champagne  
Albert Moses, Jr.  
Phil Kelley, Manager  
Pete Steele, Attorney

Absent: Billy Joe Butler  
James Gamble, Sr.

Visitors: Tomeka Channel, DD7  
Ronnie Hollier, DD7  
Allen Sims, LJA Engineering  
Cody Croley, LJA Engineering  
Garrett Boudoin, LJA Engineering

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law. Commissioner Moses gave the invocation.

Minutes of Meeting No. 2326

The Minutes of Meeting No. 2326 was approved as read.

Consider Amended Order of Election

Mrs. Diane Smith, the District's Election Clerk, stated the Election Advisory issued by the Secretary of State of Texas that allowed political subdivisions to postpone their May 2, 2020 election until November 3, 2020, included requirements to amend Order of Elections prior to August 17, 2020. Certain items to be included within the

Amended Order are the new date of election, the early voting locations, dates and hours and the Early Voting Clerk change. The Amended Orders do not change the filing deadline for a place on the ballot or the order in which candidates' names will appear on the ballot. Amended Orders of Election in both English and Spanish were submitted to the Board for consideration containing all the required changes. Commissioner Champagne moved to approve the Amended Orders of Election. Commissioner Moses seconded the motion. The Chairman voted aye. The motion carried.

Consider Award of Bid for Improvements to Shamrock Ditch and Rodair Lateral 3

Mr. Phil Kelley stated bids were opened for Improvements to Shamrock Ditch and Rodair Lateral 3 and the Board voted to table the award of bid until Kim Carroll, the consulting engineer, had time to review the bids to make sure all bidding requirements were met at the District's last Board meeting. Mr. Kim Carroll submitted a letter of recommendation stating the low bid was submitted by Mason Construction in the amount of Four Hundred Forty-Nine Thousand Five Hundred Seventy-Seven and 81/100 (\$449,577.81) Dollars. The contract time on the bid form was thirty-five (35) working days, and after discussion with the contractor and the District's attorney, Mr. Carroll recommended the working days be increased to seventy-five (75) days and to award a contract for construction to Mason Construction in the amount contained on their bid. Commissioner Moses moved to award the bid for Improvements to Shamrock Ditch and Rodair Lateral 3 to Mason Construction for the amount of Four Hundred Forty-Nine Thousand Five Hundred Seventy-Seven and 81/100 (\$449,577.81) Dollars

for a period of seventy-five (75) working days. Commissioner Champagne seconded the motion. The Chairman voted aye. The motion carried.

Consider Progress Payment No. 9 to MK Constructors for Improvements to Rodair Gully, Phase V

A recommendation letter was received from Cody Croley of LJA Engineering for Progress Payment No. 9 to MK Constructors for Improvements to Rodair Gully, Phase V, in the amount of Two Hundred Sixty-Five Thousand Four Hundred Fifty-Nine and 30/100 (\$265,459.30) Dollars. Mr. Croley stated the contractor has caught up and is ahead on the contract time. The contractor is working in 40' segments, pouring the side slopes on each side and then the bottom. The contractor has used eighty-five (85%) percent of the contract time and the project is a little over eighty-six (86%) percent complete. Photos reflecting the progress of the work were submitted for review. The amount of work constructed has been verified and the pay request has been reviewed. Commissioner Champagne moved to approve Progress Payment No. 9 to MK Constructors in the amount of Two Hundred Sixty-Five Thousand Four Hundred Fifty-Nine and 30/100 (\$265,459.30) Dollars. Commissioner Moses seconded the motion. The Chairman voted aye. The motion carried.

Manager's Miscellaneous Reports

Since the date of the last Commissioner's meeting, the following work has been done:

HFPL Maintenance/Herbicide Crew

Herbicide Application:

- Lateral B1, Main B, N. Port Acres Ditch, Borrow Pit @ Jade, Tiger Bayou

- Atlantic Main, C13, C14, Pear Ridge Main 1, Pear Ridge Main Ext. and Lat. 1
- GSU Ditch, Lakeview Ditch (PS8 to 32<sup>nd</sup> St.)
- PS17 borrow pit, PS18 borrow pit

Levee:

- Dry run/training to install panels at the Port of Port Arthur. KCS will be next week.

Misc.:

- Clearing trees at KCS yard (Sabine to Galveston)
- Checked crossings

Contractor:

- Ducks Dragline: Mulching trees on HFPL near Rodair Gully Pump Station
- GP Evans Contractors LLC: Mowing HFPL & ROWs, Areas 1, 2, 3, 4, 6, 8, 10 & 12

Control Center Operation and Pump Station Maintenance Report

Station 18

Trash Rake-installed new L.E.D. wide lot on pole facing rakes. Also checked existing wall pack lights.

Station 19

Replaced bad Photocell on security lights.

Station 10

Generator-replaced two 8D batteries and test run unit.

Station 8

Unit 5-Electric Motor and new pump, Darryl Carter called to station to monitor amperage of new pump while pumping at full capacity. Motor rated for 209 Amps, reading approximately 200 Amps. Motor ran for approximately 6 hours with no problems.

North Oak Street Ditch

Crews working to concrete raw ditch. On two occasions accidentally cut cable and internet to Doctors home, worked with Spectrum technician to make quick emergency repairs to restore service. Will make permanent fix after crew is finished work.

ALL STATIONS

Test run Generators with electric motors and rakes online. Office and trailer Generators also.

Stations 2, 3,7,8,11,15,18&19

Cathodic Protection complete. Corpro will send reports. All working well.

Kitchen

Change out all GFI receptacles to regular 20amp receptacles after problems with GFIs feeding freezers.

Station 2

Unit 4 sump pump-replace overload heaters, unit running at correct amperage but tripping out on overload. Back in Auto and running fine.

Station 3

Auto Trash Rake-unit not stopping at pickup points, replace proximity switch. Now runs thru cycle but fails at beginning of new cycle. Reloaded Automatic program but still having problem. Contacted Ovivo Rake personnel for help. Still working to find problem.

Halbouty and B-Diversion Gates

Test run Flood Gates at both locations. During operation of North gate at B-Diversion unit failed. Opened up enclosure and found burnt out circuit boards. Contacted Lone Star Actuators of Houston. Technician came out next day and replaced 2 burnt out circuit boards and transformer. Test run gate, All OK.

Stations 1,2,3,15&19

Test run Automatic rakes.

B-Diversion Gate

Replace burnt out Surge Protector on Station Breaker Panel.

Station 16 Annex

Temporarily hookup Plasma Cutter for Contractors.

Control Room

Computer Backup Unit-Annual Preventive Maintenance check of Unit by XS Electronics Technician Mark Hume, All OK. Clean out backup room and wipe down backup generator. Test run Control Room Generator, Hours 26.5  
Replace Air Conditioner for Back up room with new one.

Station 13

Unit 2-replace 8D battery on diesel engine.

### Station 3

Auto Trash Rake-Ovivo tech came out and went thru program, new proximity switch not working right, changed out switch and test, All OK. Rake back in Auto. Ovivo technician Brent Marshall helped out on this problem at no charge to DD7.

### Station 6

Generator Transfer Switch-found burnt out processor after power outage from thunderstorm. Switch would not return to normal power. Colwell Electric technician came and replaced processor and tested. Start relay for Generator 1 acting up. Ordered new relay, will replace when it comes in. Unit 2 generator in lead position in Auto. Received new Relay installed and tested. Both units in Auto.

### Station 10

Check Trash Rakes run rakes and did not find any problem, crew said it tripped out. Believe unit was put in reverse before it was stopped in forward.

Stations 11 thru 15, checking stations during rain events.

### Construction Notes - Alligator Bayou Pump Station Annex

June 8, 2020 – June 26, 2020

#### Monday, June 8:

Alligator Project; Allco worked on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendents (3) on site Mike Nunez (1), Richie Wagner (1), and Terrell (1) with (16) operators/laborers reported.

Allco's crew is digging dirt out from the inside of the sheet pile wall around the intake bay. The crew is also working on installing the grinder pump in the septic tank next to the station and cleaning up trash around the station. A mechanic from Bado was on site to repair the crane. The crane was in service after lunch.

Chapman is on site (3) working on the fuel piping.

#### Tuesday, June 9:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (3) on site Mike Nunez (1), Richie Wagner (1), and Terrell (1) with (16) operators/laborers reported.

Allco's crew is digging dirt out from the inside of the sheet pile wall around the intake bay. The crew is still working on hooking up the sewer grinder pump in the septic tank. The pile crew is jetting around the sheet pile on both sides of the discharge bay.

Chapman is on site (3) working on the fuel piping in the fuel house.

Wednesday, June 10:

Alligator Project; Allco is working on site today. Weather conditions were partly cloudy. The site conditions were dry.

Allco superintendents (3) on site Mike Nunez (1), Richie Wagner (1), and Terrell (1) with (16) operators/laborers reported.

Allco's crew is digging dirt out from the inside of the sheet pile around the intake bay. The pile crew is continuing to water jet next to the sheet pile wall.

Chapman is on site (3) working on the pipes in the fuel building.

DD7's Daniel Roy came out and welded trash rake reverse guides to the top of the trash screens for intake bay #'s 2, 3, 4, 5, and 6.

Thursday, June 11:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1) with (13) operators/laborers reported.

Allco's crew is continuing to dig dirt out from the intake bay. The pile crew jetted around 4 sheet pile again and then tried to pull them with the vibro pack. The crew was unable to move any of the sheet pile. A new removal plan will have to be formed.

Chapman is on site (3) and is finished with all of the piping work until unit #5 and 6 come back from Houston.

The exhaust pipe support brackets were delivered to the job site. Mike Nunez had the truck go to pump station #2 and pick up the last 3 stop logs and move them back to the job site.

Friday, June 12:

Alligator Project; Allco worked on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (3) on site Mike Nunez (1), Richie Wagner (1), and Terrell (1) with (16) operators/laborers reported.

Allco's crew is continuing to dig dirt out from inside the intake bay. The crew is also installing support brackets for the engines' exhaust pipes. The pile crew left the job site at lunch, they cannot pull any sheet pile. The pile crew is waiting on a working plan for sheet pile removal from Billy P. and Tommy Harrison.

A Diver Dan Company representative came out to look and give a bid on cutting the sheet pile at the base of the coffer dam.

Monday, June 15:

Alligator Project; Allco worked on site today. Weather conditions were partly cloudy to sunny. The site conditions were dry.

Allco superintendents (3) on site Mike Nunez (1), Richie Wagner (1), and Terrell (1) with (16) operators/laborers reported.

Allco's crew is digging dirt out from the inside of the sheet pile wall around the intake bay. Allen Sims and Billy P. discussed driving sheet pile on the North side of the intake bay's slope to help support the dirt.

Allen Sims and Dean Depew came out to the job site and inspected the station. They talked about an oil heater for the angel gears.

Tuesday, June 16:

Alligator Project; Allco is working on site today. Weather conditions were cloudy. The site conditions were dry.

Allco superintendents (3) on site Mike Nunez (1), Richie Wagner (1), and Terrell (1) with (16) operators/laborers reported.

Allco's crew started to drive sheet pile down at the toe of the Northern slope of the intake bay. The crew is still working on adjusting the trash rake guides down. The pile crew is digging dirt out of the cofferdam to excavate the mud down so that a diver can cut the sheet pile off at a planned (-11.0 ft) elevation. They removed the vibro and power pack off the crane rental. The plan now is to cut the sheet pile with a diver.

Wednesday, June 17:

Alligator Project; Allco is working on site today. Weather conditions were sunny. The site conditions were dry.

Allco superintendents (3) on site Mike Nunez (1), Richie Wagner (1), and Terrell (1) with (16) operators/laborers reported.

Allco's crew is placing sheet pile, 12 to 15' long, at the toe of the slope on the North side of the intake bay, from the concrete wall across to the sheet pile wall. The crew is continuing to excavate mud out from around the sheet pile cofferdam, preparing the site for the diver. The crew is also continuing to work on the alignment of the downward trash rake chain guides. It was noted that the crew is having some difficulty with the concrete walls not being level.

Thursday, June 18:

Alligator Project; Allco worked on site today. Weather conditions were partly cloudy to sunny. The site conditions were dry.

Allco superintendents (3) on site Mike Nunez (1), Richie Wagner (1), and Terrell (1) with (16) operators/laborers reported.

Allco's crew is driving the sheet pile at the toe on the North side of the intake bay's wall slope. The crew is continuing to dig dirt out from the Taylor's Bayou side of the cofferdam. They are also working on aligning the downward trash rake's chain guides.

Friday, June 19:

Alligator Project; Allco worked on site today. Weather conditions were partly cloudy to sunny. The site conditions were dry.



Allco superintendents (2) on site Mike Nunez (1) and Terrell (1) with (16) operators/laborers reported.

Allco's crew is driving sheet piles at the toe on the North side of the intake bay's wall slope, the sheets are approximately 15 foot long. The crew is continuing to dig dirt and mud out from Taylor's Bayou side of the cofferdam. They are also continuing to work on the alignment of the trash rake's chain guides.

Monday, June 22:

Alligator Project; Allco was not on site today due to a rain out at 8:00 am. Weather conditions were partly cloudy to sunny.

Units' #5 and 6 engines were delivered today by truck, coming in around 11:00 am, and were unloaded and set in place.

Weisinger was on site (3) installing the drive couplings onto the clutches before the delivered engines were set in place.

Caterpillar was on site (2) installing the delivered engines.

Tuesday, June 23:

Alligator Project; Allco worked on site today but rained out at lunch time. Weather conditions were sunny, with rain starting around lunch time. The site conditions were muddy.

Allco superintendents (3) on site Mike Nunez (1), Richie Wagner (1), and Terrell (1) with (12) operators/laborers reported.

Allco's crew is installing the exhaust pipes from the engines to the mufflers on units #5 and 6. The pile crew is waiting on the divers. The site was too muddy for the dirt crew to work on the North intake bay's wall slope. Allco rained out at 12:00 pm but was not marked as a rain day.

Caterpillar mechanics were on site (2) hooking up the wires and hoses on units #5 and 6.

Wiesinger was on site (4) bolting the driveshaft couplings together on all 6 units.

Wednesday, June 24:

Alligator Project; Allco was not on site today due to a rain out at 9:30 am. Weather conditions were cloudy with heavy rain starting at 9:00 am. No work was performed on site today and was marked as a rain day.

Thursday, June 25:

Alligator Project; Allco worked on site today. Weather conditions held scattered showers throughout the day. The site conditions were muddy.

Allco superintendents (1) on site Mike Nunez (1) with (6) operators/laborers reported.

Allco's crew worked inside the station, cleaning up the top and bottom floors. The dirt and pile crew rained out at 7:00 am. The remaining crew rained out at 12:30.

Betco was on site (6) removing the scaffolding from inside of the intake bays.

Friday, June 26:

Alligator Project; Allco worked on site today. Weather conditions were cloudy. The site conditions were muddy.

Allco superintendents (2) on site Mike Nunez (1) and Terrell (1) with (12) operators/laborers reported.

Allco's crew is installing the trash rake bars for intake bay #6 and continuing to clean up around the station. The pile crew is preparing the site for the diver to start cutting the sheet pile on Monday.

Betco was on site (6) removing the scaffolding from inside of the intake bays.

Mr. Phil Kelley stated the District's supervisor reports were included in the meeting packets. The District is trying to do the best it can to maintain its maintenance operation amid the COVID-19 virus. Tractor Crews have worked some overtime to get caught up and are coming in and leaving at staggered times. Employees are doing well at social distancing, wearing masks and sanitizing and keeping the trucks clean.

Mr. Kelley advised that Colonel Vail from the Corps of Engineers will be coming in tomorrow afternoon to look at a few of the Sabine Pass to Galveston Bay Project Contract Sites, including The Port of Port Arthur, Valero Refinery and Valero Tank Farm. This will give everyone time to talk and see how things are going.

Mr. Kelley reported he is working with the City of Nederland's City Manager, Chris Duque, about obtaining the right of entry or the City's permission to go into the old landfill site to clear out a section of a channel. This is outside of the District's jurisdiction; however, Commissioner Weaver has asked that the District clear out some trees.

Mr. Kelley also reported that the four (4) engines for the upgrade at the Crane Bayou and Delmar Pump Stations will be in tomorrow, The District has been waiting for

quite some time for the engines to come in and now the Pump Station Maintenance Department will begin to modify the skids to make the engines fit into place.

Commissioner Champagne asked for an update on the Alligator Bayou Pump Station Annex Project. Mr. Allen Sims of LJA Engineering stated the last two (2) engines have come in and the wiring is being installed to get the engines hooked up. Testing will be performed once the Process Logic Control unit and final wiring and piping connections are received. The contractor Allco has started cutting off the steel sheet pile coffer dam. This will have to be done underwater and they will have to do some excavation work as well. The divers will be required to get down to the -11 to -12 range to match the bottom level of Taylor's Bayou. The trash rake installation is complete.

Commissioner Champagne also asked for a status on the Rodair Gully Study. Mr. Sims stated last week his team had finished the work on the existing conditions and were ready to start inputting proposed improvements to analyze to solve the problems.

Mr. Allen Sims reported the Texas Water Development Board has a Flood Infrastructure Funding ("FIF") source whereby entities put together an Intended Use Plan ("IUP") for projects they want to do and submit the IUPs. The projects are ranked and then the top ranked projects send in an application for the FIF. The District put together an IUP for a Pump Station for the Rodair Gully System because it fit the scope best for a total of \$98 million and submitted it to the Texas Water Development Board. Depending upon various factors when the full application is made, funding could be awarded in a range of 75% to 100% grant based on the annual income of the citizens

being served. If the income is between 75-100% of the average state income, the grant will be 75%; between 50-75% of the average state income, the grant will be 90%; and if you are below 50% of the average state income, the grant will be 100%. It is believed that the income will be around the 78% of the average state income; however, once the District is invited to submit an application, then eligibility will be determined as to whether it will be a 75% grant or a 90% grant. Mr. Sims has been told there is \$750 million available and there has been \$2.4 billion in applications. The plan is to rank the applications and try to fund one grant per applicant. It is doubtful that any applicant will receive two grants. Mr. Sims feels the numbers on the District's IUP looked good, but he is not sure how the District will fair on the ranking. There will be other grant opportunities the District can apply for in the future. The mitigation grant funds should be coming up in October, unless it gets postponed until December because of COVID. Mr. Sims suggests the District get started on the mitigation fund application soon in the event it is due in October. The District can apply for the same projects in more than one grant fund.

#### Permits

Port Arthur Terminals, LLC – Request for Underground Petroleum Liquid Pipeline Crossing of Atlantic Main Lateral 1-A. Mr. Garrett Boudoin of LJA Engineering recommended approval with a One Hundred Ten and No/100 (\$110.00) Dollar permit fee and no bond required. Commissioner Moses moved to approve Mr. Boudoin's recommendation. Commissioner Champagne seconded the motion. The Chairman voted aye. The motion carried.

Checks & Purchase Orders  
Maintenance Fund

Ck. No. 16706 – Dannenbaum Engineering Corp.  
\$13,229.93 – Engineering Fees (2) and Sabine to Galveston Project

Ck. No. 16707 - Duck's Dragline Service, Inc.  
\$12,560.00 – Rental LS250X3 Trackhoe 6/12-6/24/20, LS250X3 Trackhoe  
6/25-6/29/20, Cutter Head 6/25-6/29/20, LS250X3 Trackhoe  
6/30-7/2/20 and Cutter Head 6/30-7/20/20

Ck. No. 16708 – Elite Diving and Salvage LLC  
\$2,435.00 – Install 2 60" plugs and pump out water, Divers took video  
of Gate II Opening and remove plug

Ck. No. 16709 - Filmr, LLC  
\$580.00 – Shooting Film, Editing Film and Social Media Post

Ck. No. 16710 – Funchess, Mills, White & Co., P.C.  
\$3,400.00 – Accounting Services

Ck. No. 16711 - Function 4 LLC  
\$188.99 – Rental Konmin Copier 6/15-7/14/20

Ck. No. 16712 - GP Evans Contractors  
\$27,231.80 – Mowing Levee

Ck. No. 16713 – Groves Equipment Rental Co., Inc.  
\$2,700.00 – Rental 15 Ton Crane, 6/17 – 7/16/20

Ck. No. 16714 - James Gamble, Sr.  
\$270.00 – Health Insurance Payment

Ck. No. 16715 – Kansas City Southern Railway Co.  
\$125.00 – Annual Billing on Water Drain Crossing

Ck. No. 16716 – KT Trucking & Cattle Co.  
\$1,100.00 – Rental of Transport Truck (4)

Ck. No. 16717 – Mazzanti & Associates LLC  
\$2,500.00 – Legislative Consulting Services

Ck. No. 16718 – MK Constructors  
\$265,459.30 – Rodair Gully Improvements, Phase V

Ck. No. 16719 – National Networks  
\$6,447.48 – Computer Services for March and April 2020

Ck. No. 16720 – Nerbert Frelow  
\$2,400.00 – Dump Truck Rental 6/15-6/19/20

Ck. No. 16721 – Ray Russo  
\$2,300.00 – Legislative Consulting Services

Ck. No. 16722 – Richard Beaumont  
\$195.58 – Reimbursement for Health Insurance for 8/2020

Ck. No. 16723 – Sage Industrial, Inc.  
\$1,996.05 – Rental of Dozer, 4/27-5/15/20

Ck. No. 16724 – Texan Engineering & Consulting, LLC  
\$17,100.00 – Engineering Services 5/25–6/28/20

Ck. No. 16725 – Tower Medical Center of Nederland  
\$3,183.60 – Temperature Checks for Employees

Ck. No. 16726 – Weisinger Incorporated  
\$24,560.00 – Alligator Bayou Upgrade, Re-install and Couple Engines

Ck. No. 16727 – Wells Fargo Remittance System  
\$2,665.44 – Intuit Quickbooks and TXDOT Crash Report

Ck. No. 2016 – Wells Fargo Corporate Trust Services  
\$750.00 – Administration Charges 7/15/20-7/14/21

Ck. No. 5002 – Dannenbaum Engineering Corp.  
\$2,824.92 – Sabine Pass to Galveston Bay Project

Ck. No. 5003 – LJA Engineering, Inc.  
\$18,452.50 – Sabine Pass to Galveston Bay Project

Commissioner Moses moved that the checks from the Maintenance Fund be approved for payment. Commissioner Champagne seconded the motion. The Chairman voted aye. The motion carried.

Chairman Beaumont asked for any public comments and/or questions. There were no questions or comments from the public.

Mr. Kelley gave a brief update on the creation of an engine room at the fab shop and stated a structural engineer from LJA Engineering is looking at the fab shop foundation to see if it can hold up to having an overhead crane installed for utilization in moving bigger engines around.

Executive Session - Consultation with Attorney Pursuant to Section 551.072, Texas Government Code, Concerning Possible Property Acquisition

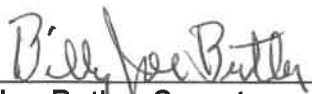
At 2:25 p.m., the Commissioners entered an Executive Session for consultation with attorney pursuant to Section 551.072, Texas Government Code, concerning possible property acquisition.

At 2:52 p.m., the meeting returned to regular session.

Consider and Take Action, if Any, on Items Discussed in Executive Session

Commissioner Champagne moved to authorize the District's Manager to negotiate a purchase of the property at 4414 Lakeshore Drive in Port Arthur, Texas, and to execute any and all documents necessary to complete the purchase. Commissioner Moses seconded the motion. The Chairman voted aye. The motion carried.

At 2:54 p.m., Commissioner Moses moved that the meeting be adjourned. Commissioner Champagne seconded the motion. The Chairman voted aye. The motion carried.

  
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Billy Joe Butler, Secretary

  
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Richard Beaumont, Chairman